

**BY-LAWS
OF
STAR VALLEY RANCH MEN'S GOLF ASSOCIATION (SVRMGA)**

SECTION I - NAME AND LOCATION

This association shall be known as the Star Valley Ranch Men's Golf Association, located at Star Valley Ranch, Wyoming.

SECTION II - OBJECTIVES AND POLICIES

1. Promoting interest in and the playing of golf by the men of Star Valley Ranch Men's Golf Association (SVRMGA).
2. Promoting social activities in conjunction with the Men's Golf Association.
3. Affiliation with and a member of the United States Golf Association (USGA) and adherence to all rules and regulations of such association.

SECTION III - MEMBERSHIP - MEMBERSHIP DUES

2. Membership in this association shall be open to male property owners of Star Valley Ranch and/or male members of the lineal family (as defined by the Star Valley Ranch Board of Directors) and must be at least 18 years of age. Non-property owners may also become members of the SVRMGA and may hold office (except position of President and Vice President). Current membership in the USGA is also required.
3. Membership dues for the Star Valley Ranch Men's Golf Association shall be set by the SVRMGA Board of Directors annually.
4. Only members of this association in good standing shall compete in the weekly association sponsored events. USGA established handicaps shall be used in SVRMGA events.

SECTION IV - OFFICERS, QUALIFICATIONS, NOMINATION AND ELECTION PROCEDURES, TERMS AND VACANCIES

OFFICERS

1. The association officers shall be a President, Vice-President, Secretary, Treasurer, the immediate Past President, and three (3) members elected to serve on the Board of Directors.

QUALIFICATIONS

2. A candidate for office shall be a member of this association for at least one summer golf season prior to the time of nomination. A candidate for the office of Vice-President shall have preferably served on the Board of Directors prior to nomination.

NOMINATION AND ELECTION PROCEDURES

3. At least one month in advance of the Annual meeting, the Nominating Committee shall submit a slate of one or more candidates for each office, including consent of each to serve if elected.
4. Nominations may be made from the floor prior to the election and such nominated candidate shall be entered on the floor slate, provided they have consented to the nomination.
5. A majority vote of the members present at the annual meeting shall be required for election, which shall be by ballot, except that if there is but one candidate for each office, the ballot may be dispensed with and the officer elected viva voce (voice vote).
6. In the event no candidate receives a majority vote on the first ballot, all but the two highest for such office shall be eliminated and the balloting continued. If the vote remains a tie after the second ballot, the election shall be decided by lot.
7. At the annual meeting a Teller's Committee shall be appointed by the President. It shall be responsible for distributing and collecting the ballots and tallying the votes. After all votes are cast and tallied, a member of this committee shall report the results of the election to the membership. The President shall then declare the offices of the association duly filled by the elected candidates.

TERM

8. Term of office shall begin the day following election at the annual election meeting (to be held no later than September 15, of each year) and shall expire the following year on the date of election of new officers
9. The President and Vice-President shall serve for a term of one (1) year only. The Secretary & Treasurer may serve no more than two (2) consecutive terms.

VACANCIES

10. In the event of a vacancy in the office of President, the Vice-President shall succeed immediately to that office.
11. An officer of this association who is unable to perform the duties of the office as herein described, shall submit a resignation in writing to the Board of Directors.

In the event the Board of Directors determines that any officer has failed to perform the duties of the respective office, the Board of Directors shall request the resignation of such officer. If such resignation is not received within fifteen (15) days, the Board of Directors may declare the office vacant and such office filled in accordance with

provisions of paragraph 12 of this section.

12. A vacancy occurring in any office except the office of President shall be filled for the unexpired term by vote of the Board of Directors. The election to fill such office shall be by ballot, a majority vote being required to elect.
13. An officer vacating an office prior to the expiration of the term shall within fifteen (15) days, transfer all records of the office as instructed by the Board of Directors.
14. Should the office of Treasurer be vacated prior to the expiration of the term, the Treasurer shall, within fifteen (15) days, transfer the records of the office for the purpose of audit to the person or persons designated by the Board of Directors.

SECTION V - DUTIES OF OFFICERS

1. The President shall:
 - a. Preside at all meetings of the association and Board of Directors.
 - b. Appoint the Chairman of all Committees, subject to the approval of the Board of Directors.
 - c. Be a member ex-officio of all committees except the Nominating and Teller's Committees.
 - d. Endeavor to serve the entire association in a strictly impartial manner.
 - e. Be familiar with the association's By-Laws, Policies, and Procedures and the Bylaws and Procedures of the Wyoming Golf Association.
 - f. Keep the membership fully informed on all pertinent association matters.
 - g. Represent the association at all necessary and appropriate functions.
 - h. Act as liaison with the SVRA Ladies' Golf Association in planning any activities where both groups are participating.
2. The Vice-President shall:
 - a. Assume and perform the duties of the President in the absence or disability of the President.
 - b. Prepare to succeed to the office of the President, and will serve as the President for the ensuing year.
 - c. Comply with all directives of the association and be familiar with the association's By-Laws, Policies, and Procedures and the Bylaws and Procedures of the Wyoming Golf Association.
 - d. Have the duty of Tournament Director promoting and conducting any and all SVRMGA tournaments held or to be held on the golf course.
 - e. Provide weekly tournament format guidance to the club Pro.

3. The Secretary shall:
 - a. Keep an accurate record of all association and Board of Directors meetings.
 - b. Have custody of the Association Charter and other official documents.
 - c. Have available at all meetings up-to-date copies of association's By-Laws, Policies, and Procedures, a Roberts Rules of Order, newly revised, and a copy of the Wyoming Golf Association Bylaws and Procedures.
 - d. Following the election of officers, file the names and addresses of the President and Secretary with the Wyoming Golf Association and keep such information up to date throughout the year.
 - e. Direct all publicity in connection with the Star Valley Ranch Men's Golf Association.
 - f. Perform such other duties as may be assigned by the Board of Directors and the association.

4. The Treasurer shall:
 - a. Have custody of all funds of the association and make disbursements only as authorized by the association, either by direct action or by adoption of a budget and a majority vote of the Board of Directors.
 - b. Pay all bills promptly, the checks to be signed by the Treasurer and approved by the President. Signatures of the President, Vice President, and Treasurer shall be registered with the bank selected by the Board of Directors.
 - c. Keep the books on a current basis and make a monthly report to the Board of Directors.
 - d. Prepare a detailed financial report for presentation at the Annual meeting and a complete financial report for the period of term of office, which report shall be ready for audit within thirty (30) days following the close of term of office.
 - e. Compare actual expenses with budget for individual committees.

 - f. Direct all activities of the association having to do with recruitment, retention of members, and be responsible for collecting membership fees.

 - g. Prepare and submit all changes in the membership roster to the Board of Directors
 - h.

SECTION VI - BOARD OF DIRECTORS

1. The Board of Directors shall be composed of the President, Vice-President, Secretary, Treasurer, the immediate Past President, and three (3) members also elected as Directors.

2. It shall be the duty of the Board of Directors to establish Policies and Procedures to carry out the policies and objectives of the association and to supervise the affairs of the association in accordance with the provisions of these By-

Laws and the USGA Rules and Procedures.

3. Meetings of the Board of Directors shall be held at a time and place designated by the President or called for by a majority of the Board of Directors.
4. The outgoing Board of Directors shall meet with the newly elected Board at the first board meeting held after the election of officers.
5. A majority of the Board of Directors shall constitute a quorum of any meeting. A vote of the majority of those present and voting, a quorum being necessary, shall constitute effective action.

VII - ASSOCIATION MEETINGS

1. Association meetings may be called by the President, or upon written request of a majority of the Board of Directors, or by one-third of the association membership.
2. The Annual Meeting shall be held no later than September 15th and is open to all SVRMGA members.
3. The membership present shall constitute a quorum for the purpose of transacting all business at any meeting of the association.

SECTION VIII - COMMITTEES

1. The Standing Committees of this association shall include, but not be limited to the following: Handicap, Social, and Rules and Procedures.
2. The Standing committees shall be composed of a chairman appointed by the President and two (2) or more members who shall be appointed by the Chairman of the Respective committee.
3. Duties of the Standing Committees are:
 - a. Handicap: Shall have the duty of overseeing handicaps of member players and aid in establishing handicaps of new players that do not yet have established USGA handicaps. Shall check score cards at random against posted scores and check for equitable stroke control and proper adjusting of scores. Shall assure that members obtain a USGA handicap card.
 - b. Social: Shall direct all social activities sponsored by the association, including coordination of mixed (men/ladies) golf events.
 - c. Rules and Procedures: Shall be responsible for the Association's Rules, Policies, and Procedures. This committee shall make periodic review of the association's By-Laws, Rules, Policies and

Procedures. It may prepare, receive, and edit proposed changes or amendments and submit such to the Board or membership in proper form. It shall maintain conformity of the association's By-Laws, Rules, Policies, and Procedures to the Wyoming Golf Association Bylaws and Procedures (this committees responsibilities may be delegated to the Board of Directors as determined by the current standing SVMGA President).

4. Special committees may be appointed when deemed necessary by the Board of Directors. A special committee is one appointed for a specific purpose and time period and is dissolved upon completion of its assignment.
5. All committees shall be directly responsible to the Board of Directors and with the exception of the Nominating Committee, shall submit all proposed plans to the Board of Directors for approval.
6. Within fifteen (15) days after the conclusion of their appointment, all committees shall transfer their files to their successors or as directed by the Board of Directors.
7. The President, upon approval of the Board of Directors, may declare a committee chairmanship vacant because of non-performance of duties and appoint a successor.

SECTION IX - PARLIAMENTARY AUTHORITY

Robert's Rules of Order Newly Revised shall be the parliamentary authority for the association for all matters of procedure not otherwise covered by the By-Laws, Policies or Procedures.

SECTION X - AUDIT

1. An audit shall be made of the association books and financial records by a qualified person or persons selected by the Board of Directors. Such audit shall be completed within thirty (30) days after election of officers. A written report covering the audit shall be submitted to the Board of Directors with the books and records transferred to the incumbent treasurer.
2. In the event of a vacancy in the office of Treasurer, an audit shall be made of the association books and records by a qualified person or persons selected by the Board of Directors. Such audit shall be completed within thirty (30) days after receipt of the records, a written report covering the audit submitted to the board of Directors, and the books and records transferred in accordance with instructions from the Board of Directors.

SECTION XI - AMENDMENTS/CHANGES

1. These By-Laws may be amended or changed by a majority vote of the members present and voting at any meeting of the association, a quorum being present, provided the text of the proposed amendments has been submitted to the membership

either in writing at least ten days prior to the meeting date or by reading at the previous meeting.

2. Rules, policies or procedures may be prepared, adopted, or changed by the Board of Directors in accordance with these By-Laws (Section VI, number 2).
3. Grammatical, punctuation and correlation corrections in the By-Laws, Rules, Policies and Procedures or amendments thereto, which in no way alter the intent of the respective documents shall be effected by the Rules and Procedures Committee, subject to the approval of the Board of Directors.
4. Changes in the Association By-Laws, Rules, Policies and Procedures necessitated by changes to the USGA or Wyoming Golf Association Rules or Procedures, shall be effected by the Rules and Procedures Committee, subject to:
 - a. Approval by the Board of Directors
 - b. Notification of the Membership

SECTION XII - DISSOLUTION

In the event of dissolution, abandonment, or termination of the Charter of this association, no income, contribution, or other revenue or funds shall accrue to the benefit of any individual, or of any group not affiliated with Star Valley Ranch, and any and all assets then possessed by the association, after current debts have been paid, shall be delivered to the Star Valley Ranch Association.

SECTION XIII - ENACTMENT

These revised By-Laws of the Star Valley Ranch Men's Golf Association shall become effective upon vote approval of the membership.

Revised May 20 Approved by membership on _____

_____ President	_____ Date
_____ Vice President	_____ Date
_____ Secretary	_____ Date
_____ Treasurer	_____ Date